

Review of Committee Terms of Reference and Minor Changes to Reservation of Powers and Scheme of Delegation and Standing Orders

Report to: Board

Date: 26 June 2015

Report by: Kenny McClure, Head of Legal Services

Report No: B-10-2015

Agenda Item: 14

PURPOSE OF REPORT

To seek the Board's approval of proposed changes to the Reservation of Powers and Scheme of Delegation and Standing Orders designed to incorporate changes proposed in the course of Committee and Board Effectiveness Reviews.

RECOMMENDATIONS

1. That the Board approves the proposals set out in this report, and adopts the amended Reservation of Powers and Scheme of Delegation and Standing Orders at Appendices 1 and 2 which give effect to changes proposed by Committees in the course of reviewing their effectiveness.

Version Control and Consultation Recording Form

Version	Consultation	Manager	Brief Description of Changes	Date
	Senior Management	ET		
	Legal Services			N/A
	Resources Directorate	Finance Manager		18/05/15
	Committee Consultation (where appropriate)	All Committees and Board	Report is informed by Committee and Board proposals	Jan / Feb 2015
	Partnership Forum Consultation (where appropriate)			

Equality Impact Assessment

To be completed when submitting a new or updated policy (guidance, practice or procedure) for approval.

Policy Title:	Reservation of Powers and Scheme of Delegation and Standing Orders		
Date of Initial Assessment:			
EIA Carried Out	YES <input type="checkbox"/>	NO	<input checked="" type="checkbox"/>
If yes, please attach the accompanying EIA and briefly outline the equality and diversity implications of this policy.			
If no, you are confirming that this policy will have no negative impact on people with a protected characteristic and a full Equality Impact Assessment is not required.	Name: K. McClure Position: Head of Legal Services		
Authorised by Director	Name: K Reid	Date: 19 June 2015	

Version: 2.0	Status: <i>Final</i>	Date: 19/06/2015
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1.0 BACKGROUND

The Care Inspectorate's Board approved the current Reservation of Powers and Scheme of Delegation and Standing Orders on 27 June 2014. The Reservation of Powers and Scheme of Delegation incorporates amendments proposed by Committees or the Board

2.0 CONSULTATION

Consultation has principally been by way of Committee (and Board) effectiveness sessions, ensuring that all Board members have had the opportunity to contribute to discussion of the changes proposed.

3.0 PROPOSED AMENDMENTS

3.1 The proposed amendments are incorporated as tracked changes in Appendices 1 and 2. It is not proposed to discuss each change individually. They are designed to give effect to the changes proposed by Committees in the 2015 Committee Effectiveness sessions. The minutes of the Committee Effectiveness sessions held in January / February 2015 are attached as Appendices 3-6

3.2 The attached amended Reservation of Powers and Scheme of Delegation does not seek to formally introduce specific reference to Environment and Sustainability into the Resources Committee Terms of Reference, on the basis that these matters are the subject of statutory duties, and while the Care Inspectorate is committed to fulfilling all of its statutory duties and recognises the importance of those relating to climate change, sustainability and the environment, the Terms of Reference of its committees would become extremely cumbersome if all relevant statutory duties upon the Care Inspectorate were specifically reflected therein.

4.0 RESOURCE IMPLICATIONS

None

5.0 BENEFITS FOR PEOPLE WHO USE SERVICES AND THEIR CARERS

It is essential for the fulfilment of all of the Care Inspectorate's corporate outcomes that its Board and committees and sub-committees function efficiently, that they understand their respective roles and are supported in doing so by appropriate and clear Terms of Reference

6.0 CONCLUSION

The Board is asked to consider the proposed changes and to approve them.

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LIST OF APPENDICES

- Appendix 1** - Reservation of Powers and Scheme of Delegation
- Appendix 2** - Standing Orders
- Appendix 3** - Policy Committee – Minute of 14 January 2015
- Appendix 4** - Resources Committee – Minute of 30 January 2015
- Appendix 5** - Audit Committee – Minute of 30 January 2015
- Appendix 6** - Complaints Committee – Minute of 12 February 2015